

# SERTOMA, INC. EVENTS POLICIES

## Event Policies

All attendees, speakers, sponsors, exhibitors, volunteers, and guests, at events, fundraisers, meetings, and/or conventions/conferences (herein known cumulatively as events) presented by Sertoma, Inc. are required to abide by these policies. By attending a Sertoma, Inc. event, you agree to follow these policies at the event and all other related social events.

## Registration, Hotel Reservation, Meal, and Cancellation Policies

All events are subject to specific registration, hotel reservation, meal and cancellation policies and deadlines as set forth by Sertoma, Inc. It is the responsibility of all attendees, speakers, sponsors, exhibitors, volunteers, and guests/persons at events to familiarize themselves with such policies and deadlines for each event they plan to attend. Policies will be published on the event's webpage on [sertoma.org](http://sertoma.org) in writing. Specific questions may be directed to Sertoma, Inc. staff at [infosertoma@sertoma.org](mailto:infosertoma@sertoma.org) or (816) 333-8300 during Sertoma business hours.

## Name Badge

All event attendees, speakers, sponsors, exhibitors, volunteers, and guests are always required to wear a current event name badge provided by Sertoma, Inc., for the applicable event to gain access to and/or attend associated events, receptions, education sessions, meetings, networking opportunities and visiting with attendees. This policy will be enforced.

## Code of Conduct

Sertoma, Inc., seeks to provide an environment in which all participants may learn, network and enjoy the company of peers. Some behaviors are, therefore, specifically prohibited. This includes but may not be limited to:

- Harassment or intimidation based on race, religion, language, gender, sexual orientation, gender identity, disability, appearance or any other group status.
- Sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual), or unsolicited physical contact.
- Yelling at or threatening any participant, including speakers or staff (verbally or physically). Sertoma, Inc., does not tolerate harassment in any form, including, but not limited to, talks, parties, Twitter, Facebook and other online media. Convention participants violating these rules may be sanctioned or expelled from the event without a refund, at the discretion of the organizers.

## Videotaping and Photography

By registering and attending a Sertoma, Inc. event, you consent to being videotaped or photographed and understand that these are subject for use in Sertoma, Inc., materials. This includes the recording of children under the age of 18. *Note: Unauthorized recording and/or livestreaming of sessions is not allowed without express permission of Sertoma, Inc. staff.*

