

Sertoma Club Grant Program

The Sertoma Club Grant Program was established in 2021 to help further clubs' efforts to support community charitable programs and organizations. Grants range from \$500 to \$2,000. In order to apply for a grant, clubs must:

- Be in good standing as of the application deadline date. This includes all financial, reporting and IRS tax requirements.
- Beneficiary organization/program must have a valid and active 501(c)(3) or equivalent federal tax status.
- Complete the online application in full by **November 1**. The application is online only.

Program funds must be used by October of the following year (i.e., Funds issued in December 2021 must be presented by October 2022). **Clubs are required to submit a report to infosertoma@sertoma.org about grant use (including a summary of publicity received and photos) by October 10 of the following year** (i.e., 2021 grants must be reported by October 10, 2022) in order to apply for future grants. Clubs in good standing are eligible to apply for one (1) grant each fiscal year.

QUALIFYING PROGRAMS

The grant may be applied toward any charitable purpose program of the community organization or club program. Bonus points will be awarded for projects related to hearing health projects. Checks will be made payable directly to the beneficiary organization; if the grant will be used for an approved club program, the check will be remitted to the club.

Projects not allowed shall include, but are not limited to, general operating expenses, capital improvements, endowment funds, fees/dues, previously completed or funded projects (including any reimbursements), fundraising, salaries or employment expenses, scholarships, etc. No Sertoma member may derive a benefit from these funds.

Application

The application is online only with the link found on the Sertoma website under What We Do/Club Grants.

Information needed to complete the application:

- Club Contact Information
- Beneficiary Contact Information
- Beneficiary EIN
- Amount of Request
- Description of Use
- Number of years the club has supported the program
- Number of people impacted by the program
- Estimated annual budget of the programs
- How much the club is donating towards the program
- The method of publicity/recognition

JUDGING

All applications will be judged by an appointed committee during the month of November. Bonus points will be awarded for projects related to hearing health projects. Criteria and point scoring shall be established by the committee at the beginning of each Sertoma fiscal

year. **Grant recipients will be announced via Sertoma HQ communication channels in December.**